



# Tips for moving out

Clean the property thoroughly before you move out or hire a professional cleaning company to do it for you.

- **Kitchen**

- clean all cupboards (inside and out)
- wash all countertops and surfaces
- clean inside and outside of oven, microwave, dishwasher, fridge, defrost freezer (if supplied)
- clean cooktop, grill and rangehood
- clean sink and taps (including descaling)
- clean windows, window sills/tracks, window and door frames and fly screens
- sweep/vacuum and wash floors

- **Bathroom**

- clean sink, toilet and bath (including taps)
- clean tiles
- remove any mould from walls/tiles and ceiling
- wash shower curtain/clean shower doors or enclosure
- clean all surface areas, shower rails and mirrors
- sweep and wash all floors

- **Other rooms**

- dust and wash all surfaces
- dust and wash door and window frames and window sills/tracks
- clean mirrors
- dust fans
- wipe outside of air conditioning units, clean filters
- clean out any cupboards or wardrobes
- dust and clean skirting boards
- vacuum and wash floors

- **Outdoor areas**

- mow grass, weed and trim edges
- clean out any leaves or debris in the pool (check for any special conditions in the tenancy agreement)
- sweep external areas
- empty and wash out bins
- remove any oil stains on driveway or in garage
- remove cobwebs

- **General**

- remove all rubbish from property
- get carpets cleaned and pest control conducted if specified in the agreement

## After the property is cleaned

- move all your possessions from the property
- complete the [Exit condition report](#) (Form 14a) or the [Exit condition report](#) (Form 14b) for moveable dwellings/sites, in a systematic way (room by room) and use extra pages if needed.
- ask for a copy of the [Entry condition report](#) (Form1a) or the [Entry condition report](#) (Form1b) for moveable dwellings/sites from the property owner/manager if you do not have one. It will be compared to the *Exit condition report*.
- provide your forwarding address to the RTA and include it on the [Refund of rental bond](#) (Form 4).

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